

Article IX - Risk Management

Section I. Definitions

For the purposes of this article, a social event will be considered any event, hosted by one or more organizations and a significant percentage of an organization's members are present.

Organizations considered to be hosting an event are listed as the registered location of the event. If the location is registered off campus the host will be the organization that initiated the event planning process.

Organizations considered to be co-sponsoring are any IFC or PHA organizations listed on the event registration submitted to the OSFL Social Event Notification Form.

A pair will be considered a social event in which 2 separate organizations co-sponsor a social event.

A quad will be considered a social event in which 3 or 4 separate organizations co-sponsor an event.

Homecoming and Little 500 will be considered "Special Events".

Section II. Social Event Requirements

All social events, in addition to guidelines and requirements stated in this article, must be conducted in such a way that complies with the following:

- A. The North American Interfraternity Conference (NIC)
- B. The IFC Constitution, Bylaws, Code of Conduct, and other policies.
- C. The rules and regulations of Indiana University, The Office of Student Conduct (OSC), and the Office of Sorority and Fraternity Life (OSFL)
- D. Federal, State, and Local Laws
- E. The general values-based conduct of fraternity men.

Failure to adhere to the above requirements may subject the chapter to the IFC Vice President of Standards for potential judicial action.

Section III. Social Event Registration

The registration of all social events shall be filed through the OSFL Social Event Notification Form by 11:59 PM on the Sunday prior to the start of the event. This should be submitted by each organization's relevant risk manager position. If proper registration procedures are not followed at the discretion of the IFC Vice President of Risk Management, the member chapter may be subject to the IFC Vice President of Standards for potential judicial action.

Section IV. Special Events

Official pairs during Homecoming and Little 500 are valid only under the following criteria:

- A. A pairs contract is to be submitted to the IFC Vice President of Risk Management two Sundays prior to the start of the first social event, signed by both organization's presidents.
- B. Chapter may not pair with the same sorority they paired with for the most recent special event.
- C. Chapters that pair with a sorority that they previously have paired with from the past 3 semesters special events may be fined \$2000.
- D. Any social event occurring during a special event week must also adhere by all additional rules laid out in the event specific risk management contract.

Section V. Risk Management Procedures for Social Events

All organizations hosting an event shall adhere to the following risk management procedures for social events:

- A. Member chapters must provide sober monitors compliant with requirements listed in this article, at all social events at a ratio of at least one (1) sober monitor for every twenty (20) guests in attendance. Individuals not compliant with the requirements in this article are allowed to sober monitor an event in addition to the aforementioned rule but not in place of one of the required sober monitors.
- B. At least one sober monitor at every social event must serve on the chapter's executive board. This person will serve as the primary sober for the event and will be marked accordingly with an IFC designated uniform.
- C. Every location in which a social event is held, must have only one designated entrance and exit. The location must also have at least 1 additional exit to serve as an emergency exit that is to remain locked during the event but can be opened to allow event attendees to leave the facility in the case of an emergency.
- D. If the facility in which the event is held has multiple ways to access an upstairs area or secluded part of the location, only one of those routes will be accessible to event attendees with sober monitors from each co-sponsoring organization monitoring it.
- E. All sponsoring and co-sponsoring organizations must have a guest list that is submitted by 11:59 PM on the immediate Sunday following the event. The guest list must include their name and member organization.
- F. The only individuals who are not a member of a host or co-sponsoring organization to be allowed entrance into an event are those whose names appear on the guest list which should be bound by a 1:1 ratio limit.
- G. All event attendees must have their age verified by their organization's sober monitor stationed at the door by checking their date of birth. The process for clearly marking attendees under or over the legal drinking age will be determined by IFC and PHA. Any attendee who tries to circumvent the age verification or marking process is to be removed from the event immediately.
 - a. If organizations choose to give out wristbands for other reasons, they may not conflict with the IFC and PHA wristband policy.
- H. No alcohol with an ABV concentration of greater than 15% is to be served at a social event.

In addition to the requirements listed above, when more than one organization is co-sponsoring a social event, the following additional requirements are to be followed:

- A. A group chat must be created with all co-sponsoring organizations' Presidents and/or VP of Risk Management and the primary sober monitor from each organization who serves on their organization's executive board. The purpose of this chat will be to share all co-sponsoring organization risk management policies, recommendations for sober monitor stations, event location layout, and to communicate in the case of an emergency situation.
- B. The hosting chapter is to make the co-sponsoring chapters aware of all of their risk management policies and in the event that any chapter does not comply with these policies before or during a social event, that member or organization may be removed from the event immediately.

Section VI. Sober Monitor Requirements

- A. All official sober monitors are to be trained via Event Monitor Training, in order to teach sober monitors skills valuable for keeping member chapter events safe such as but not limited to: Alcohol safety, fire safety, sexual assault awareness and prevention, and bystander intervention.

- B. All sober monitors from both IFC and PHA organizations are required to remain sober, focused, and in their stations throughout the entire event. Sober drivers must not have consumed alcohol within 10 hours prior to the event as well.
- C. There must be at least one sober monitor with access to a vehicle and that vehicle must remain near the event location at all times. This person is designated as the emergency driver should any relevant needs arise.

Section VII. The Role of the Sober Monitor

Safety is always the highest priority of the sober monitors for an event. All sober monitors are expected to be attentive during events and to act preventatively to prevent potentially dangerous situations from arising and take action when necessary. All sober monitors should be familiar with their chapter's risk management policies and emergency/ crisis plan in order to best respond should action be required. Sober monitors must be firm when enforcing policies when necessary and also act in good faith to promote a safer environment for every individual present at an event.

Section VIII. Enforcement Procedure

Any event registered with IFC and OSFL could be subject to event and risk management checks performed by a designated member of the IFC Executive Board. The checks, should they be deemed necessary, can occur at any time on any day and chapters will not receive notice in advance. These will be narrow in scope and verify only the criteria below.

- A. Each co-sponsoring organization has sober monitors present and that they are in fact sober.
- B. There is no alcohol with an ABV over 15% being served
- C. All procedures outlined in Section V of this article are being implemented to the best of the chapter's ability.

Should the event check produce evidence that any of the above stipulations are not being followed the organization will be brought before the IFC VP of Standards for possible judicial action. There may also be a process established for any person to report a potential breach in these procedures to the IFC VP of Standards for possible judicial action.

Section IX. Other Risk Management Policies

Member chapters must file all of their risk management policies with the IFC Vice President of Risk Management. These policies that are kept on file are to contain all necessary requirements outlined in Section VI (I) of the IFC Constitution. They will also contain the relevant IFC contact information to be utilized in the case of an emergency. Should the IFC Vice President of Risk Management deem these policies insufficient, the IFC Vice President of Risk Management will work with the chapter to revise said policies.